



Dear Parent / Guardian,

**\*\*Meal Ordering & Cancellations\*\***

All orders will need to be completed by midnight Tuesday two weeks prior to when they are currently due.

Sickness - The parent needs to call the Chartwells Customer Care Line on 01908 615705 before 9am every day of the child's sickness. A credit is given from the second day onwards.

School trips and other cancellations – 48 hours' notice before 9am prior to the event the parent needs to call the Chartwells Customer Care Line in order for the meal to be cancelled and a credit given.

Deadline to Place Order	For Week Commencing
Tuesday 4 <sup>th</sup> April 2023	Monday 17 <sup>th</sup> April 2023
Tuesday 11 <sup>th</sup> April 2023	Monday 24 <sup>th</sup> April 2023
Tuesday 18 <sup>th</sup> April 2023	Monday 1 <sup>st</sup> May 2023
Tuesday 25 <sup>th</sup> April 2023	Monday 8 <sup>th</sup> May 2023
Tuesday 2 <sup>nd</sup> May 2023	Monday 15 <sup>th</sup> May 2023
Tuesday 9 <sup>th</sup> May 2023	Monday 22 <sup>nd</sup> May 2023
<b>Tuesday 16<sup>th</sup> May 2023</b>	<b>Monday 29<sup>th</sup> May 2023</b> <b>Booking not required –</b> <b>Half Term Week</b>
Tuesday 23 <sup>rd</sup> May 2023	Monday 5 <sup>th</sup> June 2023
Tuesday 30 <sup>th</sup> May 2023	Monday 12 <sup>th</sup> June 2023
Tuesday 6 <sup>th</sup> June 2023	Monday 19 <sup>th</sup> June 2023
Tuesday 13 <sup>th</sup> June 2023	Monday 26 <sup>th</sup> June 2023
Tuesday 20 <sup>th</sup> June 2023	Monday 3 <sup>rd</sup> July 2023
Tuesday 27 <sup>th</sup> June 2023	Monday 10 <sup>th</sup> July 2023
Tuesday 4 <sup>th</sup> July 2023	Monday 17 <sup>th</sup> July 2023
<b>Tuesday 11<sup>th</sup> July 2023</b>	<b>Monday 24<sup>th</sup> July 2023</b> <b>Booking not required –</b> <b>Summer Holidays</b>

Kind Regards,

The Chartwells Team

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