



Ashbrook School

The High St, Two Mile Ash,
Milton Keynes MK8 8NA
Tel: 01908 561366

26th February 2026

Information Shared from School

Dear Parents/Carers

At Ashbrook, we work hard to make sure that all families receive important information in a way that is clear, consistent, and easy to access. Over the past year, we have listened to parent feedback and refined our communication systems. Key information is always shared through the following channels:

- **Emails** with access to school letters, which are then saved on the website
- Our **weekly Sway newsletter**, which includes detailed reminders and upcoming events
- The **school website**, where all dates for the full academic year are published and can be subscribed to for alerts

Recently, we have noticed an increasing number of calls and messages from parents asking about information that has already been shared through these channels—for example, club days and dates, trips, swimming arrangements, or kit requirements. As a result, staff are spending significant time answering questions, chasing forgotten items and permission from parents, which takes them away from supporting children in school.

We kindly ask that parents please check the **MCAS app**, **weekly Sway newsletter**, and the **school website**, including reminders which are sent and saved in **MCAS notifications**, before contacting the school office or class staff. All key dates, letters, and reminders can be found there.

By using these communication tools as your first point of reference, you help us ensure that staff time is focused where it matters most — supporting our pupils' learning, safety, and wellbeing.

Thank you for your continued support and partnership.

Kind regards

Jamie Ainscow
Headteacher